

AGENDA

OVERVIEW AND SCRUTINY PANEL

MONDAY, 11 NOVEMBER 2019

1.30 PM

**COUNCIL CHAMBER, FENLAND HALL,
COUNTY ROAD, MARCH PE15 8NQ**

Committee Officer: Izzi Hurst

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- 1 To receive apologies for absence.
- 2 Previous Minutes. (Pages 3 - 8)

To confirm and sign the minutes of the meeting of 14 October 2019.
- 3 To report additional items for consideration which the Chairman deems urgent by virtue of the special circumstances to be now specified.
- 4 Members to declare any interests under the Local Code of Conduct in respect of any item to be discussed at the meeting.
- 5 Update on previous actions. (Pages 9 - 10)

Members to receive an update on the previous meeting's Action Plan.
- 6 Wisbech 2020 Vision & Wisbech Rail Update. (Pages 11 - 32)

Members to receive a presentation.
- 7 Freedom Leisure Review. (Pages 33 - 54)

Members to receive a presentation.

8 Environmental Enforcement Contract- progress update (Pages 55 - 62)

To review the first eight months of the contract working with Peterborough City Council and a private environmental enforcement partner, Kingdom / LA Support.

9 Future Work Programme (Pages 63 - 68)

To consider the Draft Work Programme for Overview & Scrutiny Panel 2019/20.

10 Items which the Chairman has under item 3 deemed urgent.

Thursday, 31 October 2019

Members: Councillor A Miscandlon (Chairman), Councillor A Hay (Vice-Chairman), Councillor G Booth, Councillor A Bristow, Councillor M Cornwell, Councillor M Humphrey, Councillor D Mason, Councillor M Purser, Councillor R Skoulding, Councillor D Topgood, Councillor Wicks and Councillor F Yeulett

OVERVIEW AND SCRUTINY PANEL

MONDAY, 14 OCTOBER 2019 - 2.30 PM



PRESENT: Councillor A Miscandlon (Chairman), Councillor G Booth, Councillor D Mason, Councillor A Maul (substitute), Councillor M Purser, Councillor R Skoulding, Councillor D Topgood, Councillor Wicks and Councillor F Yeulett

APOLOGIES: Councillor A Hay (Vice-Chairman), Councillor A Bristow, Councillor M Cornwell and Councillor M Humphrey

OFFICERS IN ATTENDANCE: Anna Goodall (Head of Governance and Customer Services), Izzi Hurst (Member Services & Governance Officer) and Paul Medd (Chief Executive)

OBSERVING: Councillor I Benney, Councillor J French, Councillor S Hoy, Councillor P Murphy

OSC18/19 PREVIOUS MINUTES.

The minutes of the meeting of 2 September 2019 were confirmed and signed subject to the following comments;

1. In relation to minute OSC14/19 Point 52; Councillor Booth clarified that the figure of 61% of settlement status applications he stated, had been the figure reported in the media.

OSC19/19 UPDATE ON PREVIOUS ACTIONS.

Members were provided with an update on the status of the actions raised at previous meetings of the Panel.

1. Councillor Booth explained that he had had further conversations with Nick Harding in relation to the planning enforcement figures reported to members. Councillor Booth raised concern that not enough enforcement action is being taken but explained that Nick Harding had assured him that the Council are taking a proactive approach in relation to planning enforcement.

OSC20/19 ANNUAL MEETING WITH THE LEADER AND CHIEF EXECUTIVE.

Members had received a copy of the presentation prior to the meeting.

Councillor Miscandlon thanked Councillor Boden and Paul Medd for their attendance at today's meeting.

Members asked questions, made comments and received responses as follows;

1. Councillor Yeulett requested that in future, members are provided with a copy of the presentation well in advance of the meeting to allow them time to formulate questions. Councillor Boden agreed to this.
2. Councillor Miscandlon asked how the Council is mitigating against the forecast financial deficit for 2020/21 given that the Medium Term Financial Strategy (MTFS) shows a 0% increase in Council Tax. Councillor Boden said the issue is not what the Council do to meet

the financial deficit forecast for 2020-2021 but rather what the Council do to ensure, in the immediate and longer term, a stable financial position. In relation to 2020-2021, an assumption has been made in the MTFS that there will be a 0% increase in Council Tax. He emphasised that this is not a promise but rather an assumption of a 0% increase in Council Tax, for the purpose of the MTFS.

Councillor Boden explained that the logic of reflecting a 0% increase is to show the scale of the challenge and if this cannot be met then appropriate decisions will be made. He explained that there is both a psychological and financial effect of presuming a 0% increase in Council Tax. Financially, the effects are as follows; in 2020-21 there will be a projected shortfall of £863,000, in 2021-22 there will be a projected shortfall of £1.048 million, in 2022-23 there will be a projected shortfall of £1.405 million and in 2023-24 there will be a projected shortfall of £1.665 million.

Councillor Boden took the figure of £1.665 million as an example of future potential savings. He highlighted the achievements of the Comprehensive Spending Review (CSR) and how much money was able to be saved as part of this process. He explained that the Council are not trying to replicate CSR which targeted 'easy savings' but instead are formulating a transformational change across the organisation. He informed members that information in relation to this will be available in November 2019. He explained that the project will not be named CSR2 as it will be a very different process.

Councillor Boden stated that officers continue to monitor their financial position and delivery of savings, with some being a residual effect of CSR. He highlighted that the Council are also working on the Council for the Future (CFF) project and formulating a Commercial and Investment Strategy (CIS) which both should create savings and generate income to the Council. Whilst the CFF will not produce instant savings he is hopeful that the CIS will generate instant revenue. He assured members that they will be provided with further information on these projects in the coming months.

Councillor Boden drew member's attention to the projected savings and income for the Council as a result of; recent team restructures, reduced insurance costs as a result of the Freedom Leisure Contract and the prospect of a 'one-off' windfall which will be reported to members in due course. He reminded members that accounting adjustments take place throughout the financial year as well and highlighted that longer term savings and revenue will be generated by the CFF and CIS.

3. Councillor Miscandlon asked for an update on the progress of the prospective CIS. Councillor Boden explained that officers continue to work on this and consideration is being given to the proposed structure and delivery of the project. Members will consider these proposals at the Cabinet and Full Council meeting in November 2019.
4. Councillor Booth agreed that the psychology and culture of the Council needs addressing as repeatedly service area budgets have increased annually. He recommended that budgets are not increase which will change the culture of budget setting by service areas. Councillor Boden agreed and explained that the assumption of a 0% increase in Council Tax, will drive officers reconsider these budgets.
5. Paul Medd informed members that the Council's external auditors have confirmed they are satisfied with the Council's financial planning. In relation to CIS, he confirmed that an All Member's Seminar had been held and another is to be arranged prior to the meeting of Full Council in which this item will be considered by members.
6. Councillor Mason asked how the CIS will be funded by the Council. Councillor Boden explained there the CIS will be funded by both the Council's existing resources and additional borrowing. He explained that the Government had recently increased their interest rate on borrowing via the Public Work Loan Board (PWLB) by 1%. Whilst this will be a deterrent to some local authorities working on small profit margins, the impact on this

Council will be marginal. He added that consideration will also be given to the use of existing reserves to fund this too.

7. Paul Medd highlighted that in addition to existing reserves and borrowing, the Council may also have an external income stream available via the Cambridgeshire and Peterborough Combined Authority (CPCA) through their regional growth fund.
8. Councillor Wicks asked if consideration has been given to existing officers and the assets owned by the Council as part of the CIS. Councillor Boden explained that the Council have an Asset Management Plan in place which is subject to challenge in order to maximise income opportunities. He stated that those assets which no longer support service delivery will be disposed of and highlighted the recent sale of Council assets via auction. The funds of this will be used to support not only the capital programme but future investment too. In regards to existing officers, Councillor Boden explained that the Council have officers that offer high quality expertise in relation to this project and consideration is being given to how this expertise can be commercialised. Councillor Boden added that there are some existing assets of land that the Council can develop and the CIS will be linked with the housing needs of the district too.
9. Paul Medd agreed and highlighted that there are existing officers that generate income to the Council by offering their services to other local authorities.
10. Councillor Yeulett asked if the CIS could be bought back to the Overview and Scrutiny Panel to allow their comments and contribution to be considered. Councillor Boden and Paul Medd agreed.
11. Councillor Miscandlon urged members of the Overview and Scrutiny Panel to attend future All Member Seminars held in relation to this item.
12. Councillor Booth stated that serious consideration needs to be given as to how the Council plan to perform an overview of a potential commercial investment vehicle and the governance surrounding this. He suggested that the CIS needs to be considered by the Overview and Scrutiny Panel as a separate agenda item to the Annual Meeting with the Leader and Chief Executive, as the Overview and Scrutiny Panel need to ensure decisions have been made and scrutinised appropriately.
13. Councillor Yeulett asked for clarification on the 1% increase on the interest rate for Government loans and asked if the Council could have set up a Commercial Investment Strategy sooner. Councillor Boden agreed that the increase of 1% will make a difference but it will not have a material impact on the decisions the Council makes. In relation to the CIS, work could have been undertaken sooner however he has moved the process along quickly in the months since he became Leader of the Council. He agreed that it is vital that the delivery vehicle used to support the project has the appropriate governance supporting it. He suggested that the CIS should operate on the principle that policy matters should be decided by members whilst operational matters should be dealt with by officers.
14. Councillor Miscandlon explained that the Government have not only increased the interest rate on PWLBs but will now be considering the criteria of these loans. Councillor Boden explained that whilst these loans will be an important funding stream for the Council consideration will also be given to the available reserves and funds generated from capital disposals too.
15. Councillor Yeulett asked how many additional loans the Council will borrow compared to the ones they have currently. Councillor Boden explained that he could not answer this as the potential opportunities have not been fully evaluated yet. He confirmed that he is working closely collaboratively alongside the Council's Internal and External Auditors and Section 151 officer.
16. Paul Medd explained further the potential staffing arrangements of the CIS. He stated that capacity of existing service areas may be an issue however there are skilled officers within the organisation that may be able to support the implementation of a commercial investment vehicle. He said consideration needs to be given to potentially recruiting externally an individual with knowledge of the commercial marketplace to assess potential investments.
17. Councillor Yeulett asked for the level of potential risk to the Council as a result of a CIS. Councillor Boden explained that there has historically been a culture of minimising risk

within this Council and others. Nowadays the requirement should be to manage risk and not necessarily minimise it. He stated that there needs to be a calculated balance between the risk the Council is willing to undertake and the potential rewards of this risk. He added that whilst the public sector does have constraints in relation to this, this is the attitude taken by the commercial sector when analysing risk.

18. Councillor Maul said that to effectively manage risks you must first minimise them. Councillor Boden disagreed and said to manage risk is to evaluate them. He explained that there is often a negative connotation surrounding the word 'risk' and risk management should be viewed as a statement of fact. He added that minimising risks, minimises returns and whilst the Council do not want to enter in to 'risky' investments, they must consider those with higher returns.
19. Paul Medd reminded members that the Council's Risk Register is continually reviewed and forms the basis for the ongoing programme of audits across the organisation. The full Risk Register details specific risks and contains a high level of detail of how the Council can mitigate against these.
20. Councillor Booth commented that the Council will need experts in the risk management of commercial investment vehicles as it is a very complex area. Councillor Boden confirmed that a general assessment of risk can be carried out by existing officers however it may be necessary, at times, to call on external expertise.
21. Councillor Wicks stated that risk analysis will need to be undertaken in relation to the potential contracts the Council may undertake with commercial partners. Councillor Boden agreed that this was being considered.
22. Paul Medd informed members that a review is currently being undertaken in relation to the Council's Legal Services.
23. Councillor Mason stated that the Council must ensure that any external expertise used as part of the CIS, is appropriate as there have been several issues with the Growing Fenland project. Councillor Boden explained that the Growing Fenland project had been implemented by the CPCA and whilst there had been some minor issues, the reports generated as part of this project will be invaluable to the market towns of Fenland.
24. Councillor Booth highlighted that the presentation does not mention potential changes to Local Government. He suggested that this be considered. Councillor Boden explained that whilst a reform of Local Government is on the horizon, the timescale is still unknown. He confirmed that consideration will be given to this.
25. Councillor Mason asked if the Growing Fenland project was value for money. Councillor Boden explained that £200,000 had been spent on the Growing Fenland project across the districts market towns. He explained that whilst this is a large amount of money the CPCA felt that the focus provided by external consultants represented the best value for money. He reminded members that Metro Dynamics had previous knowledge of Fenland due to their work on the Cambridgeshire and Peterborough Independent Economic Review (CPIER). He reiterated that the work undertaken was a result of serious consideration of the value added by consultants.
26. Councillor Mason asked for the next step as part of the Growing Fenland project. Paul Medd explained that the next step in the project is to present the plans to each market town. Following this, the project will be considered by Cabinet before ultimately being presented to the CPCA Board in November 2019. Once this formal process is completed, the delivery plan will be considered based on available resource.
27. Councillor Boden highlighted that the focus of the Growing Fenland project was on deliverable schemes within 5 years. He confirmed that the individual councils will decide which parts of the scheme they wish to implement over a short and long term.
28. Councillor Mason asked if further external expertise will be required to deliver the project. Paul Medd said it was difficult to know until decisions have been made on the delivery of the individual projects.
29. Councillor Mason asked if the new structure of the Council's Corporate Management Team will be sufficient to deliver this work. Paul Medd reiterated that until the Council know which projects will be delivery, they are unable to carry out an assessment on their resources.

30. Councillor Boden highlighted that as the project had been commissioned by the CPCA, he expects any additional funding required will come from the CPCA to commission each organisation to deliver the work.
31. Councillor Wicks asked if the Council have engaged with Marshall Aerospace in relation to their potential relocation to RAF Wyton. Councillor Boden stated that he believes the CPCA and Cambridgeshire County Council are engaging with them however as this is outside of Fenland, it would not be appropriate for the Council to get involved.
32. Paul Medd explained that the Council are proactive in terms of inward investment in the district. He confirmed that the Council have an ongoing dialogue with existing businesses wishing to expand or relocate to Fenland.
33. Councillor Miscandlon asked for further information on the Council's achievements. Councillor Boden explained that the Council is currently changing direction and putting increased emphasis on economic growth and commercialisation. He said one large area of importance is the commencement of the Local Plan review which is a very important piece of work that will provide direction to the Council. Paul Medd agreed and stated that he has great pride in working for Fenland District Council and there is a good track record of delivery which reflects positively on the Council. Whilst there are always areas of improvement, he said he was proud of the Council's achievements. He stated that CIS has potential to transform the Council further and continue the delivery of savings and highlighted the success in securing external funding in recent months. During the past year he said the level of external funding available was the highest he had seen during his time as Chief Executive. He confirmed that whilst there are challenges in terms of lengthy feasibility studies he is optimistic in the delivery of these projects. He added that another key achievement is the upcoming Fenland Regeneration Programme which will provide a significant upgrade to the districts railways.
34. Councillor Booth said in reference to the external funding from the CPCA, there is very little tangible evidence of the success of this as most of the funding is spent on consultants and studies. He said the Council need to ensure the delivery of these projects on the ground. He highlighted that the presentation provided to members does not include key challenges to the Council and said the organisation need to be self-reflective on what could have been done better. Councillor Boden agreed that it can be frustrating waiting for the delivery of these projects however the established processes and procedures must be adhered to. He added that this is also outside of the Council's remit to change this process.
35. Paul Medd responded to Councillor Booth and agreed that the Council have faced challenges. He stated that the Council could have been more proactive in relation to the implementation of CIS and from time to time, there have been occasions in which service performance have slipped in some areas. He said that the Council are humble and officers have the humility to address times in which there have been issues. He said officers work hard with both Councillor Boden and Cabinet members to bring performance standards back on track and give priority to urgent areas.
36. Councillor Wicks asked what the Council do to develop the career path of apprentices to ensure that the benefit of their knowledge can be developed. Paul Medd agreed that apprenticeships are incredibly important to the organisation and are supported by Mayor Palmer of the CPCA. He confirmed that the Council had changed their recruitment approach and now consider if vacant posts can lend themselves to apprentices. He confirmed that the Council embrace apprenticeships as and where it is feasible.
37. Councillor Miscandlon agreed and praised the recent recruitment of apprentices across the organisation.
38. Councillor Booth highlighted that the presentation focuses heavily on the districts towns and fails to represent the rural residents. Councillor Boden agreed that whilst the presentation does not include this information, work is ongoing within the districts rural areas. He confirmed that he is keen to ensure a more equal balance.
39. Councillor Skoulding asked for further information on the Port and its profitability. Councillor Boden reminded members that this was considered as part of the previous Overview and Scrutiny Panel Economic Development review. He confirmed that the Council are actively

considering options in relation to the Ports.

40. Councillor Miscandlon asked if the Council's Corporate Management Team has sufficient capacity. Paul Medd stated that following changes in staff, he was impressed with the response of officers and Heads of Services. He said officers are working hard to ensure extensive work and headline projects keep on-track and both he and Councillor Boden discuss this regularly. He said in light of the current absence of a Corporate Director, consideration is being given to interim cover and members will be updated on this in the near future.
41. Councillor Yeulett asked what the Council can do to ensure the delivery of affordable housing due to viability issues. Councillor Boden agreed that this is a national challenge and affordable housing is not being delivered at the rate required. He said the Council need to consider alternative delivery models for this and one of these options is via the CIS. He assured members that the Council are working hard to tackle this issue. Paul Medd confirmed that the CPCA also support the delivery of affordable housing.
42. Councillor Booth asked if the Council could challenge viability policies nationally. Councillor Boden agreed that there is an issue nationally with this but highlighted that the Council cannot directly influence national policies. He said the concentration needs to be on other ways to achieve affordable housing and one of these methods may be via funding from the CPCA. He added that the Local Plan will also need to reflect the current situation.
43. Councillor Wicks asked what the Council are doing in relation to the environment and energy efficiency. Councillor Boden confirmed that both of these topics are at the forefront of his mind, especially as part of the Local Plan review. He added that work is also being undertaken by Cambridgeshire County Council to improve the natural landscape of the area.
44. Councillor Booth stated that a resident had recently informed him that any trees removed on Council-owned land are not replaced. He asked if a policy was in place stating this. Officers confirmed no such policy was in place.
45. Councillor Wicks asked consideration could be given, as part of the Local Plan review, to ensure that developments include planning conditions relating to landscaping and sustainable planting. Councillor Boden confirmed that this was part of the scope of the Local Plan. Councillor Booth confirmed that this is already possible however the condition is only valid for 5 years.

Members of the Overview and Scrutiny Panel thanked Councillor Boden and Paul Medd for their attendance at today's meeting.

OSC21/19 FUTURE WORK PROGRAMME

Members agreed the Future Work Programme subject to the following comments;

1. Members agreed to add an agenda item to a future meeting of the Overview and Scrutiny Panel in relation to the CIS.

4.39 pm

Chairman

Agenda Item 5

Outstanding actions from Overview and Scrutiny – November 2019

ACTION NUMBER MEETING DATE MINUTE NUMBER	RECOMMENDATION/ ACTION	UPDATE	TIMESCALE
ACTION 1 14/10/19 OSC20/19	An item to be added to the Future Work Programme in relation to the governance and structure of the Commercial Investment Strategy	This will be added to the Future Work Programme.	Completed
ACTION 2 14/10/19 OSC20/19	Councillor Booth asked if there is a policy in place that states that any trees removed from FDC owned land are not replaced.	There is currently no tree policy in place.	Completed

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Wisbech 2020 Vision

Presentation to Overview & Scrutiny Committee, 11 November 2019



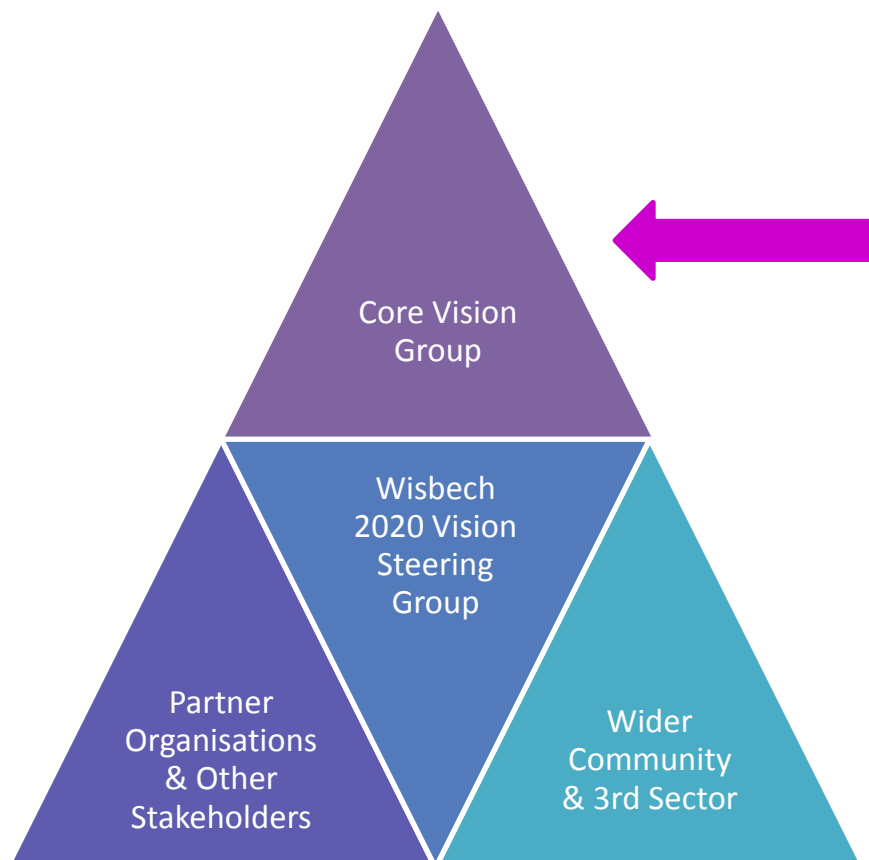
Contents:

1. The story so far
2. A scale of challenge
3. Our collaborative approach
4. A transformational vision
5. Progress since the launch
6. Achievements and areas of focus
7. Our 12-month forward plan

Q&A



The story so far:



Stephen Barclay
MP for North East
Cambridgeshire



Cllr Steve Count
Leader of CCC



Cllr Steve Criswell
Chairman of CCC
Communities &
Partnership Committee



Cllr Chris Boden
Leader of FDC



Cllr Miss Sam Hoy
Leader of WTC



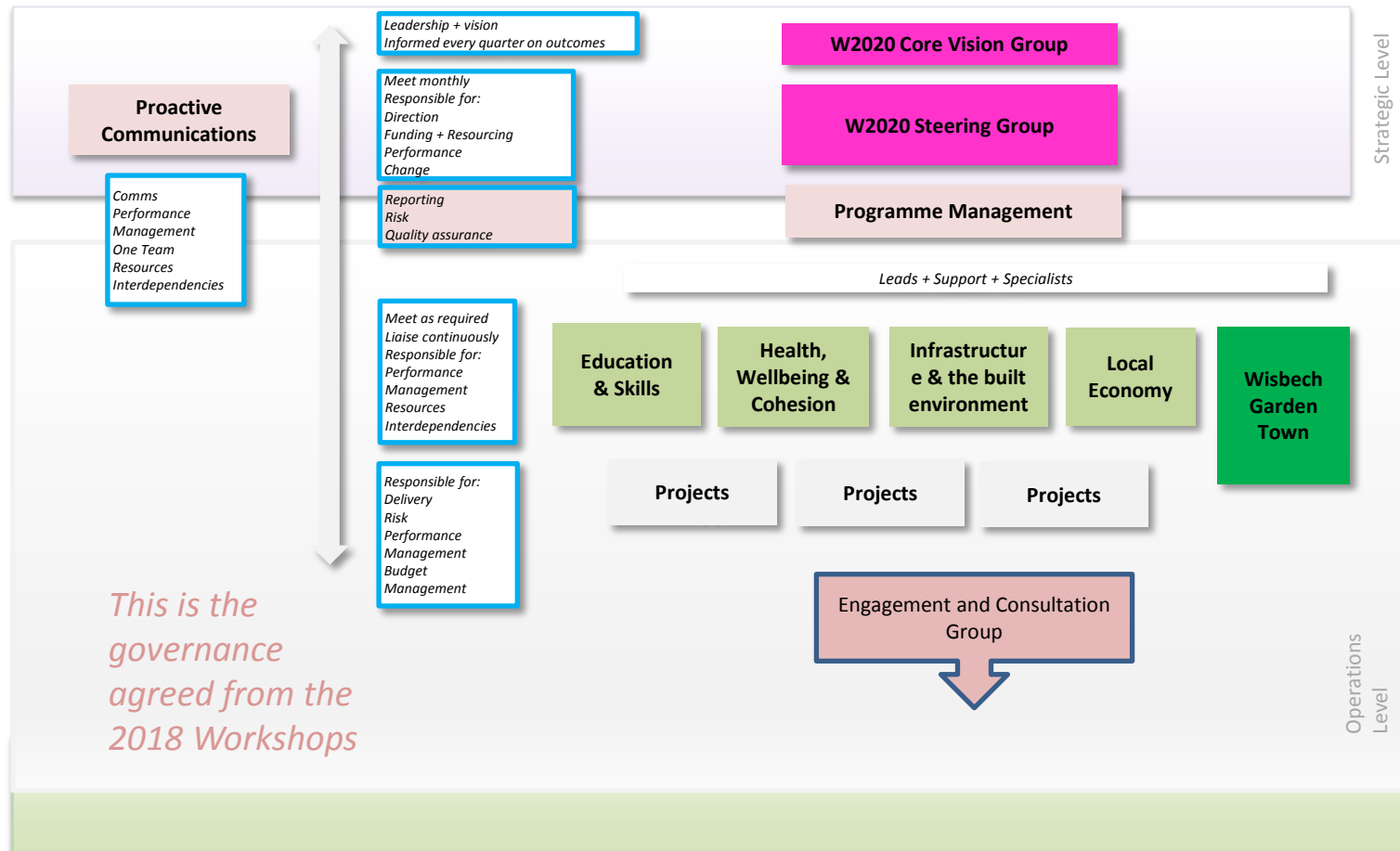
A scale of challenge:

- Low education and skills attainment;
- Poor health and wellbeing;
- Lower life expectancy;
- Limited employment opportunities;
- Lack of community cohesion;
- Historic buildings in a state of collapse;
- Poor road connectivity;
- Poor rail connectivity;
- Need for economic regeneration.



Our collaborative approach

Wisbech 2020 - Governance



Wisbech 2020 Vision Steering Group

Peterborough City Council (PCC) & CCC

- Adrian Chapman – Joint Service Director: Community & Safety Services (Joint Meeting Chair)

Fenland District Council (FDC)

- Gary Garford - Corporate Director (Joint Meeting Chair)
- Carol Pilson - Corporate Director
- Jo Blackmore - Executive Officer
- David Bailey - Traveller & Diversity Manager
- Lorraine Moore – Corporate Support Officer

Wisbech Town Council (WTC)

- Terry Jordan - Clerk

Cambridgeshire County Council (CCC)

- Graham Hughes - Executive Director
- Christine May - Assistant Director
- Jonathan Lewis – Service Director for Education

Public Health (CCC)

- Dr Liz Robin - Director of Public Health

Wisbech 2020 Vision Steering Group continued....

Cambridgeshire & Peterborough Combined Authority

- Domenico Cirillo – Business Space Manager
- Kate Beirne – Transport Project Manager

Anglian Water

- Russell Beal – Programme Manager for Wisbech 2020 Vision

Education

- Richard Scott - Associate Principal of Thomas Clarkson
- Clare Claxton - Head teacher of Orchards Primary School
- Carrie Norman - Principal of Peckover School
- Andrew Gedge – Assistant Principal, CWA

Health

- Matthew Smith - Local Chief Officer (Isle of Ely & Wisbech Local Commissioning Group) & Programme Lead for Proactive Care & Prevention (Cambridgeshire & Peterborough CCG)

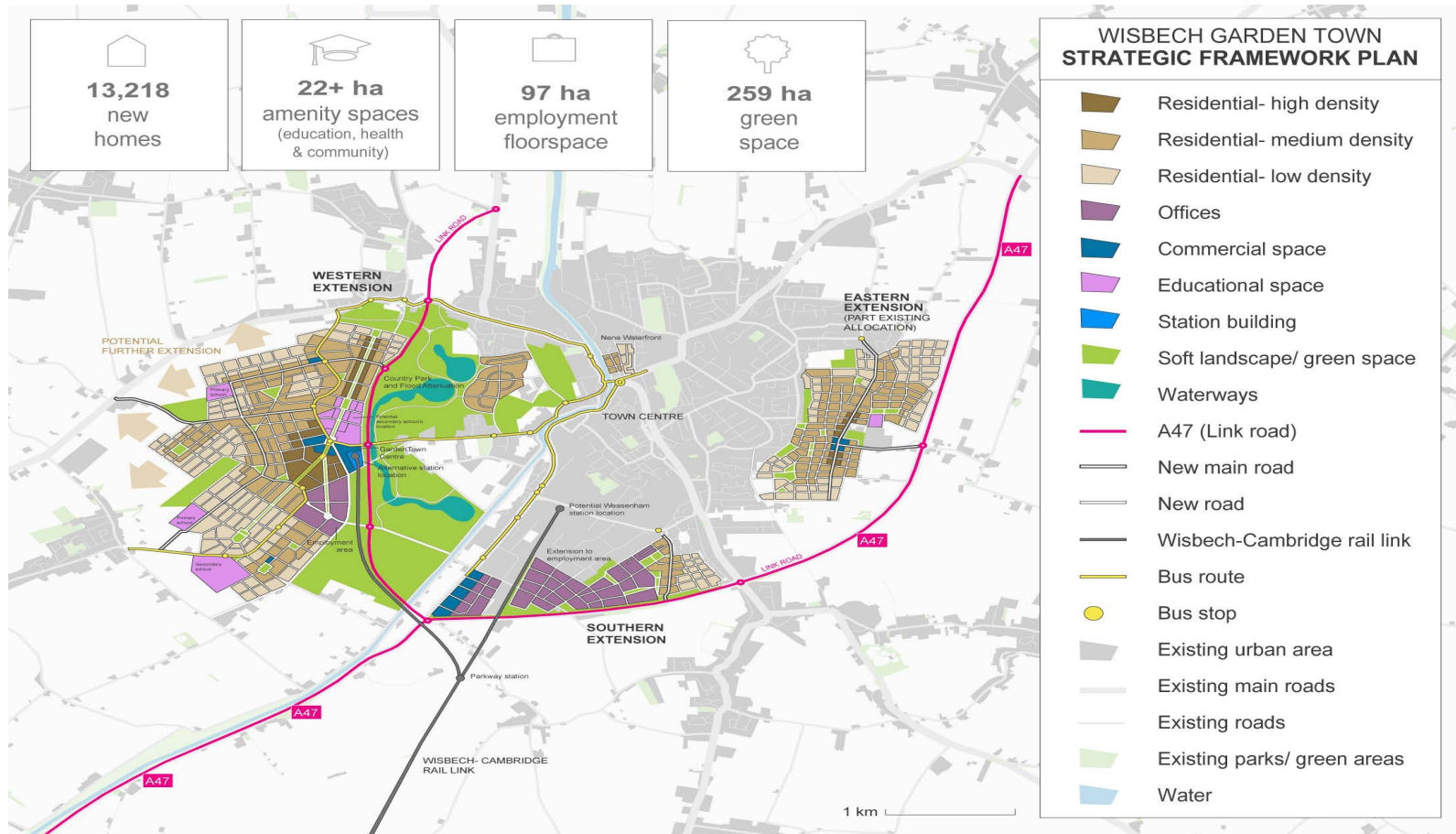
Housing

- Yvonne Ogden - Neighbourhood Investment Manager (Eastern Region) for Clarion Housing

MP's Office

- Adam Fairbrother - Senior Parliamentary Assistant

A transformational vision - Wisbech Garden Town



WGT vision - resilience

- Reduce the chance:
 - Breach-resilient Nene Bank
 - Long-term resilience = Nene Barrage
- Reduce the exposure:
 - Blue / Green infra
- Reduce the vulnerability:
 - Resilient housing
 - Community resilience



Since the launch of the Wisbech 2020:

Headline investment areas:

- £7.2mill at the CoWA;
- Annual business supported Careers Fairs;
- Extensive lobbying for rail & road;
- Opening of 2 new retail parks;
- £1.9mill heritage fund;
- Operation Pheasant;
- High-speed broadband promoted;
- Field trip to Holland;
- 50k Euros from Dutch Gov't;
- £6.5 mill funding for strategic appraisals;
- A formal Wisbech Garden Town bid;
- Extensive stakeholder support.





Achievements and areas of focus - raising the profile:

- HRH Prince of Wales visit
- Princes Foundation visit
- BITC Executive visit
- Pride of Place - Blackpool
- Marks & Spencer visit
- Talk in Bradford



What we need to do more of...

- More proactive engagement with local business leaders;
- More proactive engagement with the public and third sector.

Theme 1 – Educations and Skills

- Opportunity Area Project (evidence supplied by the Wisbech 2020) providing more quality teachers;
- TCA overall performance improvements;
- Anglian Water training facility thriving at CoWA;
- Arts workshops held in Wisbech Library / Museum;
- Women in Engineering event held at the QMC;
- Industry involved in 6th form interviews;
- CLLD support to overcome employment barriers.



Theme 2 – Health, Wellbeing and Cohesion

- A range of community support projects delivered;
- 'I Love Wisbech' – community engagement survey completed;
- Addressing smoking issues;
- Supporting young families;
- Reducing prevalence of drugs;
- Reducing prevalence of domestic abuse;
- Developing 'Think Communities' prototype.



(Note - Purdah rules have postponed the planned December W2020V event. This replaced the Summit for 2019).



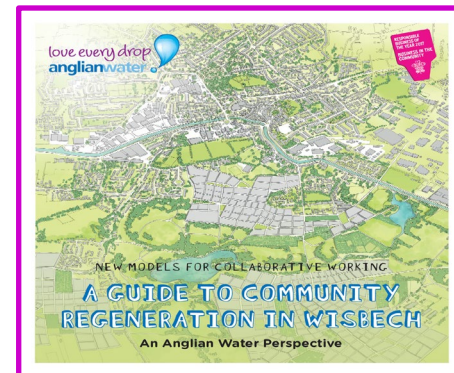
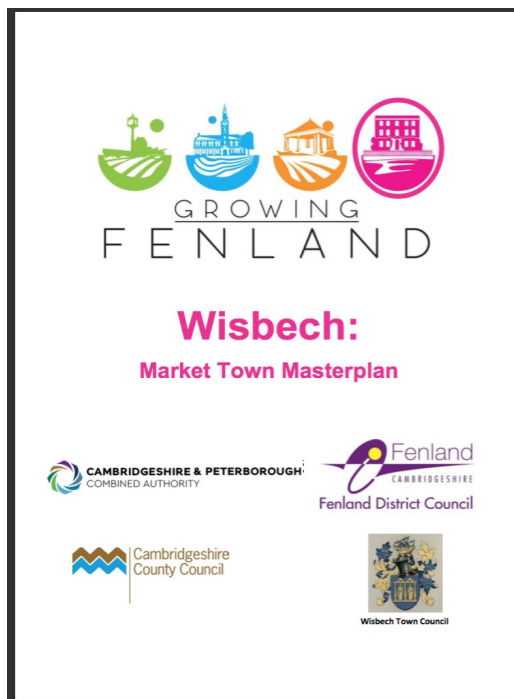
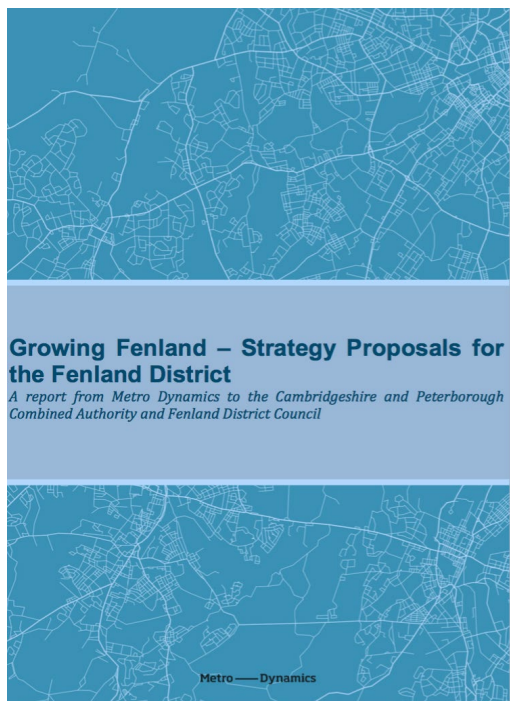
Theme 3 – Infrastructure and the Built Environment

- Wisbech Rail – see CPCA progress report;
- Wisbech Access Study detail design ongoing;
- A47 feasibility appraisal ongoing;
- New affordable and private housing on the Nene Waterfront site;
- World-class flood risk appraisal work progressing;
- A new Study - 'Wider benefits of a barrage' is being considered;
- Work continues on regeneration of High Street;
- Fens Biosphere nomination.



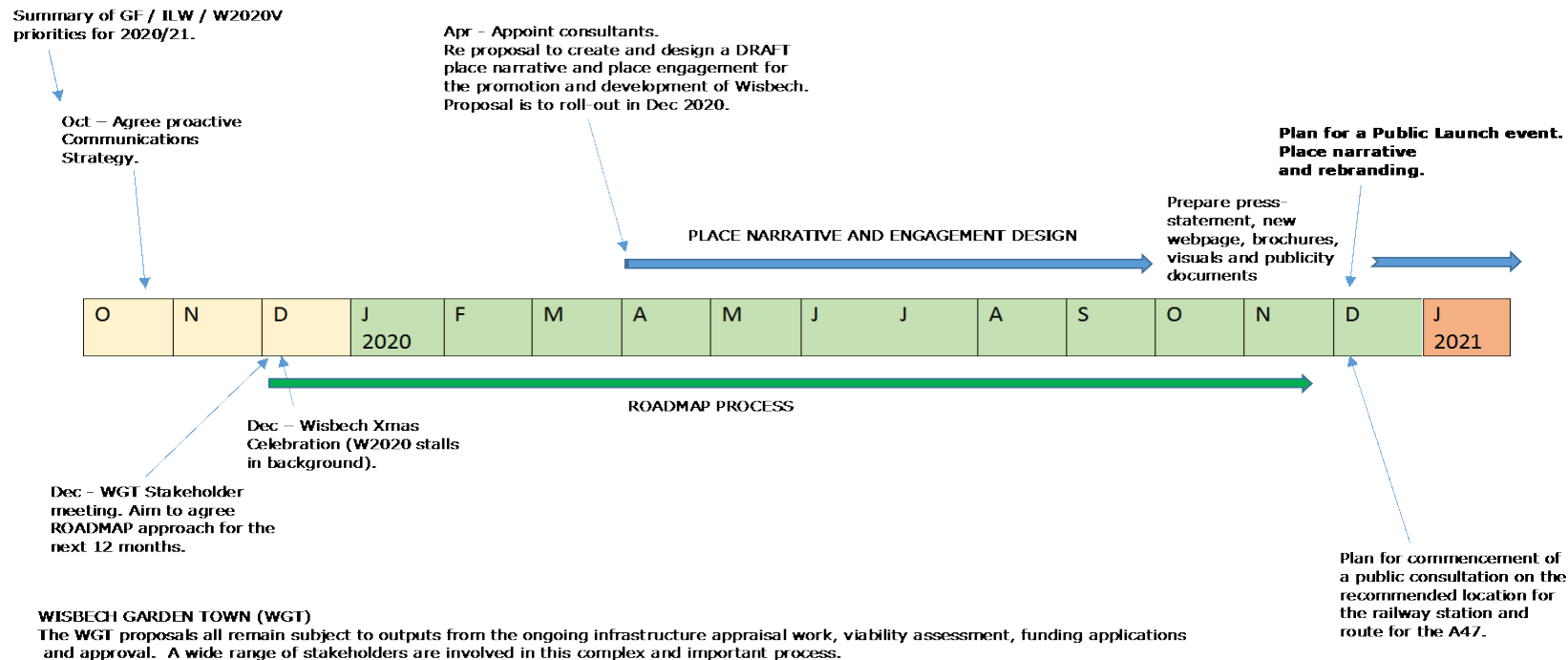
Theme 4 – Local economy

- Wisbech Market Town Masterplan report produced and currently with various committees;
- Growing Fenland Strategic Proposals for the Fenland District report produced for the CPCA.



Our Forward Plan:

Appendix 2 – W2020V COMMUNICATIONS – PROPOSED FORWARD PLAN (aim is to focus communications and engagement up to the end of 2020)



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Agenda Item No:	6	
Committee:	Overview & Scrutiny	
Date:	11 November 2019	
Report Title:	Update on Wisbech Rail Project	

Cover sheet:

1 Purpose / Summary

- To provide an update on progress of the Wisbech Rail project, and the reinstatement of services between Wisbech and March.

2 Key issues

- Wisbech suffers from an infrastructure deficit due to poor road and rail links to the regional and national transport network.
- A key objective included in the Wisbech 2020 Vision is to reduce the journey times between Wisbech - Cambridge and Wisbech - Peterborough. This includes the potential reinstatement of the Wisbech to March rail link.
- The Wisbech Garden Town proposal includes key infrastructure proposals, such as an A47 upgrade and the reinstatement of the rail link between Wisbech and March.

3 Recommendations

- The Overview & Scrutiny Committee are recommended to note the progress to date and deadlines for completion of this work.

Wards Affected	All Wisbech wards
Forward Plan Reference	
Portfolio Holder(s)	Cllr Chris Boden - Leader of the Council Cllr Chris Seaton - Portfolio Holder for Social Mobility & Heritage
Report Originator(s)	Kate Beirne - Transport Programme Manager, CPCA Email: kate.beirne@cambridgeshirepeterborough-ca.gov.uk
Contact Officer(s)	Kate Beirne - Transport Programme Manager, CPCA Email: kate.beirne@cambridgeshirepeterborough-ca.gov.uk
Background Paper(s)	Wisbech 2020 Vision public document

4 Background / introduction

- 4.1 Wisbech suffers from an infrastructure deficit due to poor road and rail links to the regional and national transport network.
- 4.2 The current public transport services available are often expensive, poorly coordinated and irregular.
- 4.3 The effects of this infrastructure deficit include (but are not limited to):
- Reduced access to the East of England's primary employment centres - Peterborough, Cambridge and Norwich
 - Limited access to Higher Education facilities for those young adults not yet able to drive or who do not have access to a car.
 - Young professionals, who are increasingly unlikely to drive, will be more likely to move to towns or cities with better public transport links.
 - Long journeys to access specialised medical care at Huntingdon, Peterborough and Cambridge hospitals.
- 4.4 A key objective included in the Wisbech 2020 Vision is to reduce the journey times between Wisbech - Cambridge and Wisbech - Peterborough. This includes the potential reinstatement of the Wisbech to March rail link.
- 4.5 The Wisbech Garden Town proposal includes key infrastructure proposals, such as an A47 upgrade and the reinstatement of the rail link between Wisbech and March.
- 4.6 By reinstating the transport connection between Wisbech and March, onward regional and national connections can be made by National Rail. Positive outcomes would include:
- Improved access to additional employment opportunities for residents.
 - Improved access to Higher Education facilities, such as the new University planned for Peterborough.
 - Access to more reasonably priced housing in Fenland which could help to take the heat out of the Cambridge housing market.
 - Increase in visitor numbers to access the many tourist attractions in and around Wisbech.
- 4.7 The Combined Authority are currently working with colleagues at Cambridgeshire County Council and consultants Mott MacDonald to progress the Grip2 work that was completed in 2015.
- 4.8 The current stage of work includes an assessment of viable transport modes, station location(s) and service patterns and will go on to consider how the scheme might best be funded for delivery and ongoing operation.
- 4.9 Deliverables will be a full business case and detailed design of the preferred option, as well as consideration of a low-cost alternative, in line with DfT requirements.

5 Considerations

- 5.1 Transport modes under consideration include National Rail, a tram-train hybrid and a busway, all along the existing out of use line.
- 5.2 A number of station locations both within and outside the town centre have been proposed and are being considered, including a 'parkway' station south of the A47.

- 5.3 Potential service patterns between Wisbech and March are being assessed, including onward connections to Cambridge, Ely and Peterborough.
- 5.4 Capacity in the Ely area is an obvious interdependency for the project as it affects availability of train paths.

6 Effect on corporate objectives

- 6.1 Providing improved public transport options will have a positive effect on the following corporate objectives:
- Communities - supporting vulnerable members of our community
 - Communities - working with partners to promote Fenland through culture and heritage
 - Economy - attracting new business, jobs and opportunities whilst supporting our existing businesses in Fenland
 - Economy - promote and enable housing growth, economic growth and regeneration across Fenland
 - Economy - promote and lobby for infrastructure improvements across the district

7 Community impact

- 7.1 Positive community impacts have been outlined in section 4.6 above.

8 Conclusions

- 8.1 Work is progressing well on the design and business case elements and is expected to complete at the end of March 2021.
- 8.2 Next steps will be the development of the funding and delivery strategies for the project, stakeholder engagement and consultation on the preferred options arising from the current phase of the work.

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Presentation to Fenland District Council Overview & Scrutiny Committee

11 November 2019

Agenda Item 7

Introductions

- Matt Hunt – Operations Director
- Dan Palframan – Area Manager

Background to Freedom Leisure

- Formed in 2002 as a **not for profit charitable leisure trust**
- Previously Wealden District Council Leisure Services
- Initially operating 4 leisure centres (market towns) and Development Functions
- Continuous growth since 2002 now managing a wide portfolio of facilities (99) on behalf of 25 partners
- Over £40m invested back into the centres
- Employing over 5000 staff
- Continuing to grow

Fenland Offering

- 15 year contract
- All staff TUPE across protecting employment
- Investment in to the facilities through building works and equipment
- Local approach – one size doesn't fit all!
- Active Communities Function to work alongside Active Fenland
- Environmental focus
- A saving to Fenland District Council of £351,000 per year

Transfer

- Aimed for and achieved a very smooth transfer
- TUPE 136 staff – uniform, training, payroll
- ICT Transfer – hardware, software, systems, training
- Marketing – plans, signage, branding
- Mobilisation Team
- Challenges – internet, outstanding repairs & maintenance

Contract Performance

Complete	
Introduce WAM (CAFM)	
Introduce Customer Insight Programme - TRP	
Targeted Training Programmes	
Free Swimming for 75+	
GP Referral programme	
£5 a month membership	
Appoint Active Communities Officer	
Customer Service Charter	

Overdue	
Implement Freedom Leisure talented Athlete Scheme (FLTASS)	
Family Xplorer events	

Due Soon	
Launch This Girl Can	Mar-20
Community Open Day - each site - linked to public health team	Jun 20
Launch new health membership to support transition from GP to long term	Dec 19
Develop Events Package	Apr-20
Digital "Street of the Week"	Jan-20
Capital Investment - Gym	Dec 2019

Contract Performance

Key Activity Attendance (Monthly Average: Jan - Sep)	Gym	Swim
George Campbell	7,439	4,107
Hudson LC	5,581	3,784
Manor	7,419	4,541
Chatteris	1,594	N/A

Contract Performance

'Club Live' (Memberships)	January	Current
George Campbell	1775	2240
Hudson LC	1575	1998
Manor	1721	2159
Chatteris	809	840
Fenland	5880	7237

Learn To Swim Scheme	January	Current
George Campbell	479	565
Hudson LC	589	713
Manor	558	647
Fenland	1626	1925



Contract Performance

Financial Performance Apr – Sept 2019

	Actual	Bid	Variance
Income	£1,261,758	£1,243,498	£18,260
Expenditure	£1,472,548	£1,469,324	£3,224
Surplus / Deficit	(£210,790)	(£225,826)	£15,036

Contract Performance

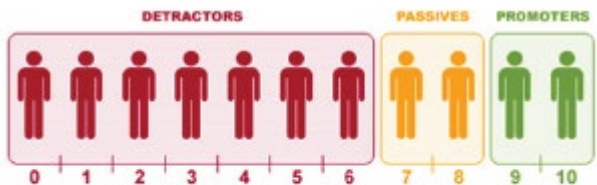
  **8%**
increase
in programme utilisation

  **7%**
increase
number of people learning
to swim

  **18%**
increase
number of members

  **1 month**
increase
in membership
'average length of stay'

  **2%**
increase
in rate of retention

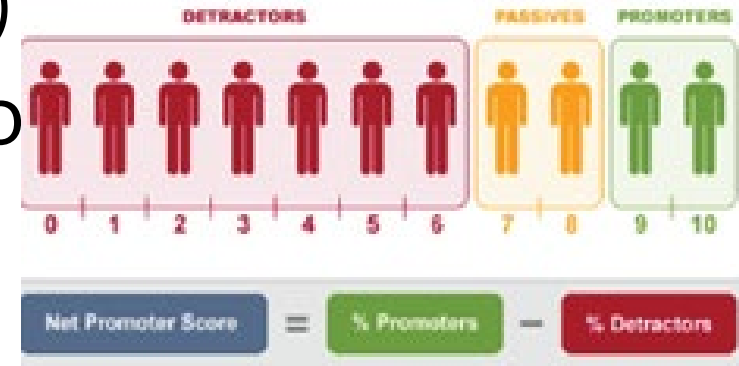


Net Promoter Score = % Promoters - % Detractors

NPS high of **78**

Customer Feedback

- Net Promoter Score (NPS)
- Asking two simple questions
 - Score us from 0-10
 - Why?
- Giving a score ranging from -100 up to 100
- Industry Average = 31
- Freedom Leisure Average = 32
- Fenland Average = 49



Capital Investment



Capital Investment

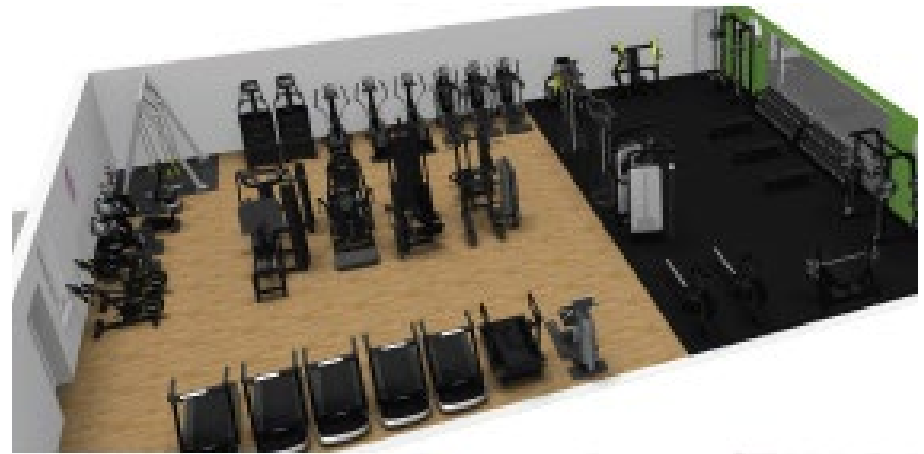
- Outstanding works include:
 - Gym refurbishments at Manor, Chatteris & George Campbell
 - Costa Coffee installation at George Campbell
 - Pool pumps at Hudson



Capital Investment



Chatteris Leisure Centre - gym plan



Manor Leisure Centre - gym plan



George Campbell Leisure Centre - gym plan

Capital Investment – Fenland wide

- Building works - £905,000
- Spin bikes - £106,000k
- Fitness equipment - £640,000
- Signage - £42,000
- Catering equipment - £69,000
- Energy efficiency - £20,000

Bid Specifics – Environmental

- Maximising existing energy investment
- Energy management training
- Energy Management Action Plan
- Energy Champions
- ISO14001
- Support the Tidy Fenland campaign
- POD – Energy Management Software
- No single use plastics in café
- 50% recycling target



Environmental Impact



**investments in
energy
conservation
schemes**



21%
reduction

in electricity consumption



13%
reduction

in gas consumption



reduction

in CO2 emissions



freedomleisure
where you matter

Active Communities

- Active Communities Manager appointed – Chris Bryden
- Focus areas – Sport, Young People, Ageing, Communities, Health, Workforce
- Fenland Active Communities Plan

our year in numbers

 **£2,250**

secured from Living Sport's Satellite Club fund to run a student gym project

 **50** GP referrals

made across Freedom Leisure Fenland sites

 **15** unique participants

delivered to through FACET Gym & Fitness Programme at The George Campbell Leisure Centre

 **37** organisations

introduced to Active Communities role across Fenland

 **81** adults registered

on Over 75's Unlimited Swimming programme across Fenland sites

23 - Hudson

19 - The Manor

39 - George Campbell

 **15** 8 - 11 year olds

took part in Chance to Shine Cricket taster sessions



Since our initial meeting back in May we have been blown away by the levels of support and professionalism offered from both Chris Bryden and then Andy Cornwell. So many times organisations have discussed the possibility of working in partnership with FACET and our students only for projects never to really take off.

However the Gym and Fitness programme that FACET and the Active Communities Project have put together has been a complete success every step of the way. From clear precise planning between Chris, Andy and FACET, coupled with a can-do attitude from all the staff at the George Campbell the gym and fitness programme is truly up and running and being enjoyed by my students which attend.

The feedback from the students and their families thus far has been so positive and everyone involved in this project has really helped to put smiles on the faces of so many adults with learning disabilities. The programme not only enables our students to keep themselves fit but does so in a community based environment rather than working within social isolation as is so often the case in the world of Learning Disabilities. I have already recommended the Gym and Fitness Programme to many of my colleagues within the industry I work within without hesitation.

Kris Harrold
Registered Manager
FACET (Fenland Area Community Enterprise Trust)
Charity no: 1097098

Questions?

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Agenda Item No:	8	
Committee:	Overview and Scrutiny	
Date:	11 November 2019	
Report Title:	Environmental Enforcement Contract- progress update	

1 Purpose / Summary

To review the first eight months of the contract working with Peterborough City Council and a private environmental enforcement partner, Kingdom / LA Support.

Key issues

- In January 2017 Cabinet approved a pilot environmental enforcement project which was delivered between June 2017 and February 2019. Following the success of the pilot Cabinet approved a tender process to secure a contracted private enforcement partner. In February 2019 Kingdom / LA Support were appointed as the Council's private enforcement partner. The current contract is for 2 years with the option to extend for a further two. LA Support is part of the wider Kingdom Group.
- The procurement of LA Support was undertaken jointly with Peterborough City Council however both councils have separate arrangements with LA Support delivering slightly different bespoke services. Close working between the two councils continues.
- The contract itself may be accessed by any other local authority in Cambridgeshire, should they wish to use the service.
- The contract operates on a potential cost neutral model. For each Fixed Penalty Notice (FPN) served the Council pays LA Support £45.00. This cost covers the service, processing, follow up and payment collection of the FPN.
- In Fenland the LA Support officers undertake town centre street patrols to support the Council's Tidy Fenland Campaign serving Fixed Penalty Notices (FPNs) when offences are witnessed.
- The contract also offers 10% of patrol time to be devoted to non- income generating activities such as; patrols outside of hotspot areas, support for community issues such as dog fouling and the option of supporting community groups and campaigns that support the prevention and intervention agenda set out by the council.
- The pilot has released capacity within the Council's Streetscene team to enable officers to tackle environmental issues in rural areas, such as fly tipping and dog fouling. There was a saving of £17,000 in 2018 from the flexible retirement of one streetscene officer.
- Since the contract commenced in February 2019 more than 600 hours of additional patrols have been undertaken by LA Support officers and 263 FPNs have been served.
- The contract is based on a model which will provide a cost neutral enforcement service, funded through the revenue gained from the issuing of FPNs. Current payment rates indicate that a cost neutral financial model is being achieved.

- Where appropriate, offences not settled through the fixed penalty are referred for prosecution through the court's single justice procedure. To date approximately 50 cases have been or are being processed for the period February to September 2019.
- Peterborough City Council has made a decision to cease working with LA Support from February 2020 and deliver a similar enforcement service 'in house'. This will impact on the ability of LA Support to deliver in Fenland under the current arrangements and we are therefore assessing options of how to continue the service.

2 Recommendations

- Members to note the outcomes of the enforcement contract to date.

Wards Affected	All
Forward Plan Reference	
Portfolio Holder(s)	Councillor Peter Murphy - Portfolio Holder for Environment
Report Originator(s)	Carol Pilson, Corporate Director cpilson@fenland.gov.uk Annabel Tighe, Head of Environmental Health and Compliance. atighe@fenland.gov.uk
Contact Officer(s)	Carol Pilson, Corporate Director cpilson@fenland.gov.uk Annabel Tighe, Head of Environmental Health and Compliance. atighe@fenland.gov.uk
Background Paper(s)	Cabinet 17 May 2018; Environmental enforcement; procurement of a private sector partner with Peterborough City Council www.fenland.gov.uk/localgov/Data/Cabinet/201805171400/Agenda/att7050.pdf

Background

- 2.1 Tackling environmental issues is a priority for the council. Street cleansing staff work 7 days a week to keep our streets clean, remove litter, dog fouling and fly tipping. Cleansing staff report levels of littering as being an issue even though bins are available and regularly emptied.
- 2.2 Environmental standards are also a priority to the majority of Fenland residents and the success of the Council's street pride project is testament to the commitment made by volunteers each year to protect and enhance their communities. Unfortunately littering

still blights our towns and rural areas. Enforcement remains high on the list of priorities for our volunteers and the wider community, who support the Council's work.

- 2.3 The contract with LA Support is for a wide variety of environmental enforcement activity where fixed penalty notices (FPN's) are the appropriate sanction. The offences dealt with by our contractors are; littering, spitting, breach of public space protection orders for dog fouling, dogs off leads or in play areas and nuisance dogs.
- 2.4 In addition to the LA Support enforcement work the Council's Streetscene officers, as part of their wider work programme, also serve some fixed penalty notices for offences they witness and in particular those which require further investigation prior to enforcement action. These include; fly tipping, parking order in March, abandoned and nuisance vehicles and waste management offences. Streetscene officers investigate many serious offences of fly tipping and the Council has a good record of successfully prosecuting offenders where appropriate.
- 2.5 The following table sets out the different fixed penalty notice values by offence. These fines are benchmarked regularly and are in keeping with the level of fines in similar market towns.

Offence	Fixed penalty value	Early payment option
Littering (including spitting)	£75	£65
Breach of public space protection order	£75	£65
Fly tipping	£400	£300
Parking Order	£60	£40
Waste Duty of Care-Business	£300	£180
Waste Duty of care-Householder	£400	£250

- 2.6 When serving a FPN officers are required to follow guidance issued by the Department of Environment, Food and Rural Affairs and supported by 'Keep Britain Tidy'. The guidance sets out the circumstances for issuing FPN's which include; being issued only when a person has dropped litter and not attempted to pick it up, only to people over the age of 18 and where no health issues are raised at the time.
- 2.7 Following the service of the FPN anyone may write and make a representation explaining why they feel the FPN was incorrectly served. These representations must be considered and a written response provided before the enforcement process continues.
- 2.8 Payment of these penalties can be made to LA Support or the Council directly.
- 2.9 Cases where payment has not been made within 35 days, or a payment plan has not been agreed, are referred to the Council for consideration to prosecute. In the period of the new contract (February to October) 119 cases have been referred for prosecution, the majority of these cases having been carried forward from the trial period.
- 2.10 To date all cases taken have been found guilty and fined on average £220 with costs awarded to the Council of £196.50. These costs are collected by the court and transferred to the Council once collected.
- 2.11 As is usual for FPNs a small number will have been withdrawn due to incorrect information recorded such as names, addresses or dates of birth or if relevant health

information is provided at a later date (such as a mental health issue). Where a case is withdrawn due to incorrect service the Council are not charged for this FPN.

3 Progress of the contract

- 3.1 The contract commenced in February 2019 alongside a refreshed Tidy Fenland campaign. The Council's enforcement policy sets out the prevention, intervention and enforcement approach and running a campaign alongside any new enforcement activity is recognised as good practice. Activities in early 2019 included; awareness raising through press and media coverage, consultation with town councils and community groups such as Street Pride in order to identify hot spot locations.
- 3.2 Fenland benefits through this contract from a shared resource with Peterborough City Council. The same officer team cover both locations responding to community issues as appropriate. Due to staffing issues, such as sickness and recruitment of staff, the contract has delivered fewer patrol hours than originally envisaged however the number of fixed penalties served remains at a steady level and hot spot areas are being prioritised.
- 3.3 The recent recruitment of a new LA Support team leader for the Peterborough and Fenland area has seen better coverage of all market towns. In addition the team are able to offer free time in support of non-income generating activities.
- 3.4 The contract has created savings in the region of £17,000 due to the flexible retirement of one streetscene officer. Having LA Support as a partner meant the streetscene team could continue to meet their work plan priorities without replacing this part-time officer.
- 3.5 The pilot service has also released capacity in the Streetscene team to deal with rural fly tipping cases and resulted in officers issuing 3 FPNs and undertaking 2 prosecution cases so far this year with other cases pending.
- 3.6 The contract benefits from a suite of performance indicators which are monitored at monthly contract meetings. These indicators include the number of FPN's served, penalties paid, cancelled and the number of complaints received. The table below shows the number of fixed penalty notices served, paid or cancelled for the period February to September.

Offence	Issued	Paid	Written off / cancelled	Outstanding (still within process time)
Litter - cigarette	212	132	34	46
Litter-food	8	4	3	1
Spitting	34	13	9	12
Dog off lead	1	1	0	0
Dog fouling	0	0	0	0
Litter- other (non-food or cigarette related)	8	7	1	0
Total	263	157 (63%)	47	59

- 3.7 Reasons for FPN's being cancelled include; referred for prosecution, incorrect address details being provided, health issues being raised after the FPN is served, officers not following procedure.
- 3.8 80% of the FPN's served were for cigarette related litter, 12% for spitting and the remainder for other littering and dog control offences.
- 3.9 The table below shows the number of FPN's issued by town for the same period February to end of September 2019.

Town	Number FPN's served
Chatteris	9
March	39
Whittlesey	29
Wisbech	186
Total	263

- 3.10 Complaints against the service are monitored by both the council and LA Support. The table below shows there were 5 complaints within the period of the contract so far (February to September 2019).

Complaint	Number received	Action taken and outcome
Officer conduct; not correctly showing ID, and explaining their role.	2	Camera footage reviewed by LA Support team leader and / or Streetscene team leader. Retraining of officer. All were upheld and an apology issued.
FPN served on underage person.	1	FPN withdrawn, apology issues and the Council reimbursed.
FPN incorrectly served – on private land	2	FPN withdrawn, apology issued and the Council reimbursed.

4 Cost of the contract and payment rates

- 4.1 The contract operates on a potential cost neutral model. For each FPN served the Council pays LA Support £45.00. This cost covers the service, processing, follow up and payment collection of the FPN.
- 4.2 All fines collected are transferred to the Council. In order for the service to reach a cost-neutral model (the cost of the service is paid for by the fines received) a payment rate of approximately 64% must be achieved. This is an approximate figure due to the two values which may be paid - £65 or £75 as set out in the FPN table above.
- 4.3 Some Councils using the same contract model have raised their fines in order to reduce the risk of the cost neutral model not being achieved. In Fenland our fine level has been benchmarked and is in keeping with other market town districts.
- 4.4 The table below shows the income and expenditure associated with the service.

Month	Income	Expenditure
February	£540	£810
March	£2505	£2205
April	£1220	£1530
May	£730	£ 855
June	£1552	£1575
July	£2405	£2205
August	£950	£945
September	£650	£1035
Total	£10,552	£11,160

- 4.5 As with any payment process such as this there is a lag between issuing the fixed penalty and payments being made. August and September income data is therefore incomplete.
- 4.6 Still being processed by the courts is the region of £7,500 of costs awarded from prosecutions between February and September 2019.

5 Street litter monitoring

- 5.1 As part of the Tidy Fenland Campaign a number of street litter surveys have been undertaken. General litter and cigarette litter were counted separately.
- 5.2 The table below shows survey results for September 2019 compared to 2017 data. Survey locations were the same in both 2017 and 2019.

		2017		2019		
		Average number of items per location sample	Range	Average number of items per location sample	Range	Trend
Chatteris	Litter	2	[0-11]	4	[0-25]	
	Cig Litter	24	[5-51]	67	[34-119]	
March	Litter	5	[0-25]	3	[0-56]	
	Cig Litter	60	[15-200]	66	[6-230]	
Whittlesey	Litter	10	[0-78]	1	[0-8]	
	Cig Litter	38	[7-79]	36	[22-69]	
Wisbech	Litter	14	[0-79]	13	[0-119]	
	Cig litter	112	[25-330]	188	[21-667]	

- Whittlesey has seen overall improvement in litter levels.
- Cigarette litter in March, Chatteris and Wisbech continues to be a problem.
- Litter count data shows the number of cigarette related litter is worse than in 2017.

6 Customer Feedback

- 6.1 During September 2019, 98 one-2-one customer surveys were undertaken in the market towns. The survey's focus was to gauge the level of awareness of the Tidy Fenland campaign, littering and dog fouling offences and ask opinions about the level of penalty. This data is compared to the previous survey in the table below.

Question	June 17	Sept 19
1. Awareness of the environmental offence and penalty.	79%	96%
2.Awareness of the campaign and patrols	69%	66%
4.Supportive of the Council's enforcement work	n/a	92%
5.Agree with the level of fine	n/a	65%

- 6.2 The data shows a continued support for environmental enforcement and an awareness of the campaign and environmental offences.

7 Stakeholder Feedback

- 7.1 Officers have been working closely with key stakeholders such as the police who have generally been complimentary of the pilot and LA Support officers.
- 7.2 Neighbouring local authorities have been kept up to date with the project and its outcomes.

8 Next Steps

- 8.1 Peterborough City Council's plans to cease working with LA Support from February 2019 may impact on the viability of the cost neutral service continuing in Fenland alone.
- 8.2 Discussions are taking place with the LA Support and Peterborough City Council to identify future service delivery options.
- 8.3 Continue to address environmental crime priorities within the identified hot spot areas of Fenland.

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Overview and Scrutiny – Draft Work Programme 2019 – 2020

All Formal meetings are held in the Council Chamber at Fenland Hall

Meeting Dates

<u>Agenda Despatch Date</u>	<u>Informal pre-meeting</u>			<u>Formal Overview & Scrutiny Meeting</u>		
	<u>Date</u>	<u>Time</u>	<u>Location</u>	<u>Date</u>	<u>Pre-Brief</u>	<u>Meeting</u>
Thursday 23 May 2019	Tuesday 28 May 2019	2.00pm	Room 38	Monday 3 June 2019	2.00pm	2.30pm
Thursday 4 July 2019	Monday 8 July 2019	2.00pm	Room 38	Monday 15 July 2019	2.00pm	2.30pm
Thursday 22 August 2019	Tuesday 28 August 2019 **please note the amendment to the date	2.00pm	Room 38	Monday 2 September 2019	2.00pm	2.30pm
Thursday 3 October 2019	Monday 7 October 2019	2.00pm	Room 38	Monday 14 October 2019	2.00pm	2.30pm
Thursday 31 October 2019	Monday 4 November 2019	10.00am *Please note the amendment to the time	Room 38	Monday 11 November 2019	2.00pm	2.30pm

Thursday 21 November 2019	Monday 25 November 2019	2.00pm	Room 38	Monday 2 December 2019	2.00pm	2.30pm
Thursday 2 January 2020	Monday 6 January 2020	2.00pm	Room 38	Monday 13 January 2020	2.00pm	2.30pm
Thursday 30 January 2020	Monday 3 February 2020	2.00pm	Room 38	Monday 10 February 2020	2.00pm	2.30pm
Friday 13 March 2020 **please note the amendment to the date	Monday 16 March 2020 **please note the amendment to the date	2.00pm	Room 38	Tuesday 24 March 2020** Please note the amendment to this date	2.00pm	2.30

2 December 2019

Time	Agenda Item	Fenland Corporate Priority	Portfolio Holder/ Officer/ External Witness
14.00 to 14.30 Pre Briefing			
14.30 to 16.30 Meeting	Progress of Corporate Priority – Economy	Economy	Councillor Benney Gary Garford, Justin Wingfield
	Annual review of Anglia Revenues Partnership	Economy	Sam Anthony / Peter Catchpole Councillor Mrs French Paul Corney (ARP) Mark Saunders
	Update on CPCA Growth Service and impact on Economic Development in Fenland	Economy	Paul Medd Gary Garford Councillor Benney Justin Wingfield
	Matters arising – Update on previous actions		Anna Goodall
	TEP items as required		
	Future Work Programme 2019/20	Quality Organisation	Councillor Miscandlon Anna Goodall

13 January 2020

Time	Agenda Item	Fenland Corporate Priority	Portfolio Holder/ Officer/ External Witness
14.00 to 14.30 Pre Briefing	Draft Overview and Scrutiny Future Work Programme 2017/2018	Quality Organisation	Councillor Miscandlon Anna Goodall
14.30 to 16.30 Meeting	Draft Budget	Economy	Cabinet CMT
	Draft Business Plan	Economy	Cabinet CMT Dave Wright
	Fees and Charges	Economy	Councillor Boden Peter Catchpole Cabinet Mark Saunders & Neil Krajewski
	Matters arising – Update on previous actions		Anna Goodall
	TEP items as required		
	Future Work Programme 2019/20	Quality Organisation	Councillor Miscandlon Anna Goodall

10 February 2020

Time	Agenda Item	Fenland Corporate Priority	Portfolio Holder/ Officer/ External Witness
14.00 to 14.30 Pre Briefing			
14.30 to 16.30 Meeting	Local Health Partnership Update (TBC) Health and Wellbeing Strategy	Communities	Councillor Mrs Wallwork Annabel Tighe TBC – NHS Representative
	Progress of Corporate Priority – Environment	Environment	Councillor Murphy Councillor Tierney Dan Horn, Phil Hughes, Mark Mathews, Annabel Tighe Carol Pilson

	Crime Disorder and Reduction Partnership	Communities	Councillor Mrs Wallwork Carol Pilson, Dan Horn and Aarron Locks
	Draft Overview and Scrutiny Future Work Programme 2019/2020	Quality Organisation	Councillor Miscandlon Anna Goodall
	Matters arising – Update on previous actions		Anna Goodall
	TEP items as required		
	Future Work Programme 2019/20	Quality Organisation	Councillor Miscandlon Anna Goodall

24 March 2020

Time	Agenda Item	Fenland Corporate Priority	Portfolio Holder/ Officer/ External Witness
14.00 to 14.30 Pre Briefing			
14.30 to 16.30 Meeting			
	Review of Clarion	Communities	Dan Horn Councillor Miss Hoy Councillor S Clark Councillor Mrs Wallwork Carol Pilson Sue Stavers (Clarion)
	Transformation & Communications Portfolio Holder update		Councillor Tierney Carol Pilson David Wright Peter Catchpole
	Matters arising – Update on previous actions		Anna Goodall
	TEP items as required		
	Future Work Programme 2019/20	Quality Organisation	Councillor Miscandlon Anna Goodall

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